

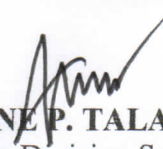


Republic of the Philippines
Department of Education
Region IV-A CALABARZON
Province of Quezon
CITY SCHOOLS DIVISION
CITY OF TAYABAS



MEMORANDUM

TO: **OIC-ASSISTANT SCHOOLS DIVISION SUPERINTENDENT**
CHIEFS, CID AND SGOD
EDUCATION PROGRAM SUPERVISORS
HEADS, PUBLIC AND PRIVATE ELEMENTARY AND
SECONDARY SCHOOLS
ALL TEACHING PERSONNEL
ALL OTHERS CONCERNED

From : 
CATHERINE P. TALAVERA, Ph.D.
OIC-Schools Division Superintendent

SUBJECT: **SUBMISSION OF DULY-ACCOMPLISHED STATEMENT OF**
ASSETS, LIABILITIES AND NETWORTH (SALN) FOR THE
YEAR 2016

DATE: January 19, 2017

All school heads and concerned personnel are directed to submit their duly-signed SALNs at the Office of the Administrative Officer V of this division care of **Ms. Jeanette M. Buera** on or before March 31, 2017.

To expedite the process, all Elementary and Secondary School heads can sign the SALNs of their respective teaching and non-teaching personnel. Kindly see DepEd Memo no. 027 s.2017 for your perusal.

Immediate dissemination of and strict compliance with this memorandum is directed.